

Assistant Property Manager

Gough Recruitment • Dalkeith WA 6009



Base pay

\$55,000 - \$65,000



Work type

Full time



Contract type

Permanent

Job details



Date posted

02 May 2022



Expired On

30 May 2022



Category

Property & Real Estate



Occupation

Property & Asset Management



Base pay

\$55,000 - \$65,000



Contract type

Permanent



Work type

Full time



Job mode

Standard business hours



Work Authorisation

AUSTRALIAN CITIZEN / PERMANENT RESIDENT

Full job description

- DREAM Portfolio
- Boutique office, supportive colleagues & director
- Salary dependant on experience

About the Client

Our client is a dynamic boutique real estate agency, with an extensive property management portfolio that offers a welcome alternative in quality service. This is an outstanding opportunity with this highly successful and renowned Western Suburbs Agency.

Benefits

- Work alongside a handful of GOUGH candidates - we have worked exclusively with this client for many years - OUTSTANDING feedback.
- Zero micro-management, full trust from Director
- Above-average staff retention
- Stunning office location
- Boutique feel with a collaborative team culture, everyone chips in to help each other out
- A Director that is across property management, in the trenches with the team

Job Description

- Assisting the Senior Property Manager with general portfolio management duties
- Assisting with leasing, routine inspections, and final bond inspections
- Coordinating maintenance/repairs
- Effectively liaise with tenants, owners, and contractors

Who you are?

- Previous property management experience
- Current Property Management Registration

- Exceptional customer service
- Attention to detail
- Immaculately groomed
- Stable employment history

APPLY NOW

For further information or a confidential chat, please contact **Hannah @ Gough Recruitment on 0411 533 990** or hit **APPLY NOW**.